

CQI-02 Ver. 1/2015

**Mid-Semester Course Learning Outcomes (CLO) Achievement Analysis**

**and**

**CQI Report based on Mid-Semester CLO Achievement Analysis**

**Faculty of Electrical and Electronic Engineering**

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| **NOTICE**   1. Please attach the marks of the students for the assessment done. 2. The CQI report must be submitted even if the KPI for the course has been achieved (PASS). Each lecturer for the course must prepare the mid-semester CQI report and all the related documents and evidences must be attached in the Teaching & Learning (P&P) file. |

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| **COURSE INFORMATION** |

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| --- | --- | --- |
| **Name of Lecturer** | : |  |
| **Semester/Session** | : |  |
| **Course Code** | : |  |
| **Course Name** | : |  |
| **Sections taught** | : |  |
| **Course Coordinator** | : |  |
| **Name of other lecturers (Other sections)** | : |  |

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| **ACHIEVEMENT** |

**\*Table 1.1 Mid-Semester CLO Assessment for Section 1**

|  |  |  |  |
| --- | --- | --- | --- |
| (a) | Section assessed | : |  |
| (b) | Type of assessment | : |  |
| (c) | CLO assessed | : |  |
| (d) | Total marks for the CLO (c) in percentage | : |  |
| (e) | 55% from (d) = (d) x 55% | : |  |
| (f) | Total number of students in the section assessed | : |  |
| (g) | Number of students achieve (e) and above | : |  |
| (h) | Achievement for assessed CLO = (g) ÷ (f)% | : |  |

*\* Please add another Table if teaching more than one section*

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| **MID-SEMESTER CLO ACHIEVEMENT FOR COURSE BE\_\_\_\_\_\_\_\_\_\_\_\_** |

**Table 2.1: BE\_\_\_\_\_\_\_\_\_\_\_ CLO Achievement for Mid-Semester**

|  |  |  |
| --- | --- | --- |
| **Section** | **CLO Achievement %** | **\*\*KPI Status** |
| 1 |  | PASS/FAIL |
|  |  |  |

\*\*KPI: 50% of the students achieve 55% marks and above

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| **NOTE**   1. Marks for students for each section and type of assessment done can be obtained from:   TCIS 🡪 MENU-STAF AKADEMIK 🡪 SAS 🡪 Assessment Module 🡪 Input: Session 🡪 *Select* Course and Section 🡪 *Select* Assessment Name (eg: TEST 1) 🡪 Input: *Select* Report: SAS: Laporan Penilaian Kerja Kursus, Assessment: Assessment Name (eg. TEST 1), Operation: *Select* “Print”   1. Information on percentage of students’ achievement can be accessed from:   TCIS 🡪 MENU-STAF AKADEMIK 🡪 SAS 🡪 Assessment Module 🡪 Input: Session 🡪 *Select* Course and Section 🡪 *Select* Assessment Name (eg:TEST 1) 🡪 Input: *Select* Report: SAS: Laporan Penilaian Kerja Kursus, Assessment: Assessment Name (eg. TEST 1), Operation: *Select* Save as 🡪 Save as type: *Select* Excel with headers (\*.xls) 🡪 Save. *Sort* the students’ marks using MS-Excel to get the percentage for section (g) of Table 1.1. |

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| **CQI REPORT BASED ON CLO ACHIEVEMENT ANALYSIS** |

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| **Lecturer’s Name** | : |  |
| **Semester/Session** | : |  |
| **Course Code** | : |  |
| **Course Name** | : |  |
| **Section** | : |  |
| **Programme** | : | Please tick ✓ the appropriate box   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | BEJ |  | BEV |  | BEE | |

**Note:** Please attach all the related documents/evidence on the action taken for CQI in the P&P file. Thank you.

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| **CLO1** | *Please write the CLO1 here (PLOx-XX-Cx)* |
| **A. Please tick ✓ the appropriate box and summarise action taken in B.**   |  |  | | --- | --- | |  | Additional Class | |  | Additional Exercises | |  | Different Delivery Approaches | |  | Specific Tips in Answering | |  | Self-assessment | |  | Others |   **B. Action Taken/Suggestion** |

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| **CLO2** | *Please write the CLO2 here (PLOx-XX-Px)* |
| **A. Please tick ✓ the appropriate box and summarise action taken in B.**   |  |  | | --- | --- | |  | Computer-aided Instruction | |  | Special Exposure | |  | Additional Skill Development | |  | Reconfigure Equipment | |  | Providing Direct Feedback | |  | Others |   **B.** **Action Taken/Suggestion:** |

|  |  |
| --- | --- |
| **CLO3** | *Please write the CLO3 here (PLOx-XX-Ax)* |
| **A. Please tick ✓ the appropriate box and summarise action taken in B.**   |  |  | | --- | --- | |  | Motivation Session | |  | Special Seminar | |  | Special Observation | |  | Attitude Learning | |  | Social Learning | |  | Others |   **B. Action Taken/Suggestion** |

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| --- | --- | --- |
| Prepared By | : |  |
| Date | : |  |